

Borrego Springs Interim Watermaster  
Special Board Meeting  
September 10, 2020 @ 4:30 p.m.

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**AGENDA**

*Items with supporting documents in the Board Package are denoted with a page number.*

**I. OPENING PROCEDURES**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda

**II. PUBLIC CORRESPONDANCE**

- A. Correspondence Received
- B. Public Comments (may be limited to 3 min per person)

**III. CONSENT CALENDAR**

- A. Approval of Minutes
  - i. Special Meeting – August 13, 2020.....Page 3
  - ii. Special Meeting – August 27, 2020.....Page 6

**IV. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION**

- A. Election of Chairperson and Vice-Chairperson of the Board of Directors .....Page 10  
**Recommendation:** Consider a motion electing a Board member as Chairperson and a motion electing a Board member as Vice-Chairperson commencing immediately and continuing through September 30, 2021.
- B. Consideration of Appointment of a Secretary and Treasurer .....Page 11

**Recommendation:** Consider motions appointing a Secretary and a Treasurer for the Watermaster.

C. Consideration of Adoption of a Resolution Adopting Rules and Regulations, Setting the Location, Day and Hour for the Conduct of Regular Watermaster Meetings, Providing for the Conduct of Virtual Meetings and Designating Officers Authorized to Enter Into Agreements on Behalf of Watermaster.....Page 13

**Recommendation:** Adopt Resolution 20-04

D. Meter Read Protocols and Documentation.....Page 33

**Recommendation:** Adopt Resolution No. 20-05

E. Consideration of Approval of Agreement with Borrego Water District to Perform Water Meter Reading Services for Watermaster .....Page 38

**Recommendation:** Approve the *Agreement for Water Meter Reading Services* with Borrego Water District.

F. Watermaster Bank Account (Discussion)

**V. REPORTS AND UPDATES**

- A. Legal Counsel Report - *verbal*
- B. Executive Director Report – *verbal*
  - i. Meter Verification Status

**VI. BOARD MEMBER COMMENTS**

**VII. NEXT MEETINGS OF THE BORREGO SPRINGS WATERMASTER**

*\*Dates are pending outcome of Agenda Item IV.A*

- A. \*Special Board – Thursday, September 24, 2020 4:30 pm
  - i. Potential Agenda Items:
    1. Meter Verification Progress and Meter Reading Update
    2. Watermaster Banking
    3. HydroDaVE Database
    4. Fallowing Standards Verification for Conversion of Water Credits to BPA

**VIII. ADJORNMENT**